



## CEi Fitness and Coaching Payment Policy and Procedure

- All training sessions are to be purchased in advance. No services will be rendered without the purchase of either an individual session or a pre-set training package. Package information is available at [www.ceifitness.com](http://www.ceifitness.com).
- Cash, personal checks and credit cards (via pay pal at the CEi Fitness website) are accepted.
- Coaching payment (if different from packages) is due on the first day of the month and delinquent after the 5th day of the month.
- A service charge of \$10 will be added to your balance for each day the account is delinquent after the 5th day of the month.
- All returned checks (NSF) are subject to a \$35 fee.
- Session packages/payments are non-refundable and must be used within 6 months of purchase date.
- As a courtesy, please give 14 day notice prior to terminating services.
- As a professional courtesy, there will be no charge for sessions that are cancelled with a 24-hour notice.

I have read, understand and agree to comply with the CEi Fitness and Coaching payment policy for all services rendered to me.

\_\_\_\_\_ Date signed: \_\_\_\_\_  
(Participant's signature) Print and Sign

### FOR MINORS (UNDER 18)

This is to certify that I, as parent or legal guardian, have legal and financial responsibility for this participant. I have read and understand the significance and importance of this payment policy and procedure document and do consent and agree to pay for his/her participation. By signing this document I certify that I have read, understand and agree to comply with CEi Fitness and Coaching payment policy.

\_\_\_\_\_ Date signed: \_\_\_\_\_  
(Parent/Legal Guardian Signature) Print and Sign

Emergency Contact/Phone Number: \_\_\_\_\_